

**Bethany United Methodist Church**  
**MINISTRIES BOOKLET**  
**2010 - 2011**



Vision: To be a beacon of Christ in the world

Mission: Growing disciples who experience God and live a Christian life together

Bethany United Methodist Church  
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## CELEBRATION & WORSHIP

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***Celebration & Worship has multiple teams that work together to support Bethany's three worship services through music, scripture, sound, visuals, ushering, lighting and much more. The team helps prepare the Lord's house for celebration and worship.***

### ACOLYTES

<b>Servant Role:</b>	Acolytes
<b>Description:</b>	Acolytes participate in the 9 am and 11 am Sunday services to light worship candles. Acolytes at the 9 am service light the altar candle at the beginning of the service; this service does not require robes. Acolytes at the 11 am service light the altar candle at the beginning of the service, hand out offering plates and extinguish the altar candle at the end of the service; acolytes at this service wear robes. Acolytes help maintain the oil candles and acolyte wands.
<b>Time Commitment:</b>	9 am service: approximately 10-15 minutes for each Sunday of service. 11 am service: approximately 75 minutes for each assigned Sunday.
<b>Ministry Purpose:</b>	To facilitate the Sunday worship experience.
<b>Spiritual Gifts:</b>	Helps, Service
<b>Specific:</b>	Youth in Grades 5 and above
<b>Contact Person:</b>	Karinne Crossland

### ALTAR GUILD

<b>Servant Role:</b>	Team Member
<b>Description:</b>	Altar Guild members assist with changes that need to occur between the 9 am and 11am Sunday services and, occasionally, before the services. Weekly tasks include assisting with repositioning the small altar and moving flowers to the main altar after the 9 am service. Altar guild members also change the paraments according to the liturgical calendar and for special events (other than weddings) and assist with laundering/dry cleaning of paraments. Altar Guild members work closely with the Flower Guild to decorate the sanctuary at Advent and Lent.
<b>Time Commitment:</b>	Sundays- approximately 10-15 minutes. Changing paraments – approximately 30 minutes, 10-12 times per year. Service schedule determined by the committee members.
<b>Ministry Purpose:</b>	To facilitate physical changes that are necessary between the services and

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during the different liturgical seasons.

**Spiritual Gifts:** Helps, Knowledge  
**Specific:** Adults

**Contact Person:** Kim Bowman

### CAROL CHOIR

**Servant Role:** Choir member – 2<sup>nd</sup> through 5<sup>th</sup> grade

**Description:** The Carol Choir allows children to express their faith and beliefs through the ministry of music.

**Time Commitment:** Sunday rehearsal following Sunday School - approx. 20-30 minutes.  
Participation in worship service one Sunday a month and holidays.

**Ministry Purpose:** To allow children to praise God through singing and to interact with each other within a faith based group.

**Spiritual Gifts:** Spirit - Music  
**Specific:** Elementary age children – 2<sup>nd</sup> through 5<sup>th</sup> grades

**Contact Person:** Amy Reiss

### CHANCEL CHOIR

**Servant Role:** Chancel Choir Member

**Description:** The Chancel Choir sings at the 11am service on Sundays and other “special services” during the choir year (September-June). Reading music is not a requirement. The Choir usually performs a larger “masterwork” during the Christmas season and extra rehearsals are sometimes required.

**Time Commitment:** Thursdays 7-8:30 pm (Rehearsal) and Sundays 10:30- 12pm (Worship Service)

**Ministry Purpose:** To provide a meaningful worship service through music and to provide fellowship and community for choir members.

**Spiritual Gifts:** Spirit- Music  
**Specific:** If you can sing in the shower or with the radio, you can sing in the choir !!  
Must be able to attend the majority of rehearsals due to the volume of music performed.

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**Contact Person:** Chris Hettenbach

### CHAPEL MINISTRY

**Servant Role:** White Chapel Altar Guild Assistant (8 am service)

**Description:** Prior to the worship service, assistant: gets flowers from the church kitchen and places on altar; sets out communion juice and bread; puts hymns on side board; checks thermostat; fills altar candles and lights 5 minutes before service; and troubleshoots as necessary. After service: washes and puts away communion dishes; takes home soiled cloths for cleaning; and returns flowers to the main sanctuary after the service. Changes paraments per church calendar. Puts out baptismal font as needed. Coordinates Advent and Lent decorating in conjunction with flower guild and holiday decorating committees.

**Time Commitment:** 45 minutes on Sunday morning plus Advent and Lent decorating.

**Ministry Purpose:** To provide an appropriate and pleasant worship atmosphere.

**Spiritual Gifts:** Helps

**Specific:** Early risers who enjoy the quietness of the morning. Need substitutes as well.

**Contact Person:** Mary Moser

### CHERUB CHOIR

**Servant Role:** Choir Member (3 years through 1<sup>st</sup> grade)

**Description:** The Cherub Choir is for Bethany's youngest children and allows them to develop a love of music and sing praises to God.

**Time Commitment:** Sunday rehearsal following Sunday School - approx. 20 minutes. Participation in worship service one Sunday a month and holidays.

**Ministry Purpose:** To provide a caring, nurturing environment for children to sing praises and worship God through varied musical styles. Basic music principles, movement and choral singing techniques are also taught.

**Spiritual Gifts:** Spirit - Music

**Specific:** Ages 3 through 1<sup>st</sup> grade

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**Contact Person:** Jennifer George

### CHILDREN'S ACTIVITY BAGS

**Servant Role:** Team Member

**Description:** Children's Activity Bags are provided for use by children from Preschool through the 1<sup>st</sup> Grade during worship services in the Main Sanctuary. There are five sets of activity bags (General, Winter, Summer, Easter, and Christmas) containing Christian activities, toys, books, pencils, and crayons. The team is responsible for refreshing and rotating the bags during the year as well as purchasing supplies.

**Time Commitment:** 3 - 6 hours a month depending on the rotation schedule. This is an excellent ministry for the working parent.

**Ministry Purpose:** To allow young worshipers to learn about God and attend worship services with their families.

**Spiritual Gifts:** Administration, Teaching  
**Specific:** Organization skills; bargain shopper

**Contact Person:** Judy Taylor and Amy Eschmann

### COMMUNION ASSISTANT

**Servant Role:** Communion Server

**Description:** Communion Assistants help the pastors serve communion on a scheduled Sunday.

**Time Commitment:** 1 hour (during the worship service).

**Ministry Purpose:** To assist the pastors and allow laity to participate in a communion service.

**Spiritual Gifts:** Helps  
**Specific:** Teenage and adult members

**Contact Person:** Pastor Cathy Vitek

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### COMMUNION for SHUT-INS

<b>Servant Role:</b>	Communion Steward
<b>Description:</b>	Trained stewards deliver communion to Bethany members who are unable to attend church worship services.
<b>Time Commitment:</b>	As required
<b>Ministry Purpose:</b>	To share the eucharist, the body and blood of Christ, with members of the church family who may not be able to participate in this holy act within the worship hour.
<b>Spiritual Gifts: Specific:</b>	Mercy, Exhortation, Faith, and Shepherding Adults
<b>Contact Person:</b>	Julene Crooks

### COMMUNION STEWARDS

<b>Servant Role:</b>	Communion Steward
<b>Description:</b>	The Communion Steward provides the elements (bread and juice) for the communion service.
<b>Time Commitment:</b>	10 minutes before and after the service (set and clean up the altar). 8 am service: every week and special occasions. 9 am and 11 am services: first Sunday of the month and special occasions.
<b>Ministry Purpose:</b>	To share the eucharist, the body and blood of Christ, with the congregation.
<b>Spiritual Gifts: Specific:</b>	Service, Helps Adults
<b>Contact Person:</b>	8 am service: Mary Moser 9 am service: Melanie Oberholzer 11 am service: Kitty Femia

### CREATIVE WORSHIP DESIGN TEAM

<b>Servant Role:</b>	Team Member
<b>Description:</b>	This team is filled with many gifted and talented people who work to present the

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Gospel in a variety of different expressions. The team needs people interested in visual technology, creative arts and writing, drama and dramatic reading, dance, hand drums, painting, sculpture, video production, graphic arts and music (vocal and instrumental performers).

**Time Commitment:** Occasional, but planned well in advance.

**Ministry Purpose:** To develop new ways of presenting the Gospel and assisting others in communicating their messages.

**Spiritual Gifts:** Craftsmanship, Humor, Teaching, Spirit - Music

**Strengths:** Creativity

**Specific:** All ages

**Contact Person:** Pastor Cathy Vitek and Jenny Harris

### FLOWER GUILD

**Servant Role:** Team member

**Description:** Member ensures flowers are in place for Sunday worship services:  
8 am: Return flowers in the Chapel to the main sanctuary after the service.  
9 am service: After the service, assist with moving the flowers from the small altar to the large altar used at the 11 am service and ensure the second vase of flowers is in place.  
11 am service: After the service, remove flowers from brass vases on the altar, place bouquets in liners and transport to volunteer room for delivery to shut-ins.

**Time Commitment:** 20 – 25 minutes on assigned Sunday (10 minutes prior to and 10-15 minutes after the service). Holiday decorating needs varies with the number of flowers.

**Ministry Purpose:** To provide an appropriate and pleasant worship experience.

**Spiritual Gifts:** Helps, Service

**Strengths:** Anyone who has a gift for creating flower arrangements

**Specific:** Adults

**Contact Person:** Judy Christensen

### FUNERAL COORDINATOR

**Servant Role:** Team leader

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<b>Description:</b>	The Funeral Coordinator assists the pastors before, during and after a funeral service with administrative responsibilities: sound system check, temperature in sanctuary, candles, distribution of bulletins. An important element of this function is to answer questions and offer support to family members and friends of the deceased.
<b>Time Commitment:</b>	As required
<b>Ministry Purpose:</b>	To be a resource to both grieving families and the pastors during funerals.
<b>Spiritual Gifts:</b>	Helps, Mercy, Service, Wisdom
<b>Specific:</b>	Adult
<b>Contact Person:</b>	Kathy Benton and Connie Holz

### HANDBELLS

<b>Servant Role:</b>	Team member
<b>Description:</b>	The handbell choirs play for worship services. Each bell choir plays once a month at the traditional worship service as well as for occasional special services throughout the year.
<b>Time Commitment:</b>	<b>Bethany Belles</b> rehearse every Tuesday 6:45-7:30 pm, September – May. <b>Carillon Ringers</b> rehearse every Tuesday 7:30-8:30 pm, September – May.
<b>Ministry Purpose:</b>	To glorify God through music while ministering to the congregation during worship.
<b>Spiritual Gifts:</b>	Spirit - Music
<b>Specific:</b>	<b>Bethany Belles</b> - Adults with beginning to intermediate knowledge of music reading – previous ringing experience is not necessary. <b>Carillon Ringers</b> – Adults with advanced knowledge of music reading (You do not have to be a member of Bethany to ring with us!)
<b>Contact Person:</b>	Susan Ricker

### HOLIDAY DECORATING

<b>Servant Role:</b>	Decorating Volunteer
<b>Description:</b>	These volunteers hang garland and wreaths, place candles and the advent wreath, and decorate the Christmas tree. They work closely with the Flower Guild to arrange Christmas poinsettias and Easter flowers.

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<b>Time Commitment:</b>	Usually 1 – 2 hours prior to the start of Advent and Lent (depends on the number of people helping).
<b>Ministry Purpose:</b>	To beautify the Sanctuary for Advent and Lent.
<b>Spiritual Gifts:</b>	Giving, Helps, Service
<b>Specific:</b>	Youth and Adults
<b>Contact Person:</b>	Pastor Cathy Vitek

### LAY READERS

<b>Servant Role:</b>	Lay Reader
<b>Description:</b>	The Lay Reader reads the opening prayer and greeting and scripture at the 8 am and 11 am services and assists the pastors as needed on scheduled Sundays. Information for the service is provided 3 – 4 days in advance.
<b>Time Commitment:</b>	1 hour per assigned Sunday (during the Service).
<b>Ministry Purpose:</b>	To involve laity in the worship service and to assist the pastors.
<b>Spiritual Gifts:</b>	Helps, Teaching
<b>Specific:</b>	Youth and Adults
<b>Contact Person:</b>	8 am service: Jonathan Bradley 11 am service: Pastor David Simpson

### PRAISE MINISTRY

<b>Servant Role:</b>	Praise Ministry Member
<b>Description:</b>	The Praise Ministry is responsible for providing musical support each Sunday morning at the 9 am Contemporary Praise & Worship Service.
<b>Time Commitment:</b>	Weekly rehearsal (Wednesday evenings 7:30 – 9) and Sunday morning worship (8 am practice, 9 am service) for scheduled Sundays. Individual practice as required. Members can be scheduled for 1 to 3 Sundays per month (every week is not encouraged).
<b>Ministry Purpose:</b>	To lead the congregation into the presence of God in worship and celebration on Sunday mornings and occasional outreach opportunities.
<b>Spiritual Gifts:</b>	Spirit – Music, Faith

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**Strengths:** Heart for worship, musical ability (vocal and/or instrumental)

**Contact Person:** Ed Womack and Al Ingalls

### USHERS

**Servant Role:** Usher

**Description:** Ushers check the Sanctuary before each service, give a warm welcome and bulletin to everyone entering the sanctuary, collect offering, identify visitors via the fellowship pads, and clean up the sanctuary after the service.

**Time Commitment:** 20 minutes prior to assigned service.

**Ministry Purpose:** To provide an orderly worship service and welcome everyone arriving at church.

**Spiritual Gifts:** Helps, Hospitality  
**Specific:** Youth and Adults. This is a wonderful opportunity for new church members to meet other church members and match names with faces.

**Contact Person:** 8 am service: Jim Dillon  
9 am service: Ken Bryden  
11 am service: Lou Weckesser

### VISUAL TECH TEAM

**Servant Role:** Visual Tech

**Description:** The Visual Techs (PowerPointers) work with the Worship Leaders to develop "slides" containing the lyrics for worship songs so the congregation can sing along during the 9 am worship service. PowerPoint (MS Office) is used to develop and run the slides. Slides are also developed for scripture, announcements, etc., to help the congregation in following the worship service.

**Time Commitment:** 1 -- 2 Sundays per month.  
During a service and 1 - 2 hours prep time during week sometimes including attending praise band practice.

**Ministry Purpose:** To support the mission of the Worship Leaders and Praise Bands by adding visual details to the service using words, pictures, or videos.

**Spiritual Gifts:** Helps  
**Strengths:** Computer skills including use of Microsoft Office, imagination, and creativity to match graphics with tone and intent of the sermon.

**Specific:** Adults, older teenagers with lots of power point experience

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**Contact Persons:** Wendy Feaga

### WEDDING COORDINATOR

**Servant Role:** Wedding Coordinator

**Description:** The Wedding Coordinator works with the pastors, the bride and groom and their families as they prepare for the wedding celebration while ensuring the guidelines of the church are met. This person also answers questions or concerns that arise during the rehearsal and wedding ceremony.

**Time Commitment:** As needed

**Ministry Purpose:** To assist wedding parties and the pastors with weddings.

**Spiritual Gifts:** Administration, Helps, Service  
**Specific:** Adult

**Contact Person:** Polly DeHart and MJ Upton

### YOUTH CHOIR

**Servant Role:** Choir Member

**Description:** Choral group of youth (grades 6 through 12) who wish to sing joyful praise during worship or celebration services.

**Time Commitment:** Sunday rehearsal following Sunday School - approx. 45 minutes.  
Participation in worship service one Sunday a month and holidays.

**Ministry Purpose:** To perform enthusiastically with lyrics and music, messages of God to inspire others to follow in Christian love and service

**Spiritual Gifts:** Spirit – Music, Service  
**Specific:** Youth in grades 6 - 12

**Contact Person:** Leslie Hettenbach

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## CONNECTION & CARE

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*The Connection Team is responsible for providing a welcoming atmosphere through Christian love and care and providing opportunities for Christian growth and fellowship.*

*The Care Team consists of a multitude of teams ministering to a myriad of joys, concerns, and needs of our members and the community. Each team is unique in its endeavor to share the love of Jesus Christ and the church family.*

### **ADULT MINISTRIES (Connection)**

<b>Servant Role:</b>	Team Member
<b>Description:</b>	Adult Ministries plans and coordinates activities to bring adults together in social settings so friendships can form across all groups at Bethany. These activities are essential to forging a true Christian community at Bethany. People are needed to help plan and host these events.
<b>Time Commitment:</b>	Varies according to activity planned.
<b>Ministry Purpose:</b>	To connect people in Christian fellowship, to welcome and integrate new people into the Bethany family, and to encourage the growth of small group connections.
<b>Spiritual Gifts: Specific:</b>	Administration, Faith, Hospitality, Humor Adults
<b>Contact Person:</b>	Karen Ingalls

### **ANGEL FORCE (Care)**

<b>Servant Role:</b>	Team Member
<b>Description:</b>	Angel Force is a group of caring adults who select and mail spiritual cards to Bethany members who have experienced a loss. The Chair of the Angel Force provides the names and addresses of those needing cards to the Team Members.
<b>Time Commitment:</b>	1 hour per quarter
<b>Ministry Purpose:</b>	To raise the spirits and comfort those who experience a loss.
<b>Spiritual Gifts: Specific:</b>	Mercy, Compassion Adults

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**Contact Person:** Sandy Kroop and MJ Upton

### **BEREAVEMENT (Care)**

**Servant Role:** Team Member - Server

**Description:** This team organizes, serves and cleans up luncheons served to grieving families after the funeral service and burial of their loved one.

**Time Commitment:** 5 hours for each funeral

**Ministry Purpose:** To reach out to grieving families by offering a place for families and friends to gather and share memories of the deceased over a fellowship meal.

**Spiritual Gifts:** Hospitality, Helps, Mercy  
**Specific:** Adults available during the day

**Contact Person:** Joyce McNeil

### **BETHANY'S BEST (Connection)**

**Servant Role:** Participants and Team Members

**Description:** Bethany's Best is a time of fellowship, programs and lunch for church members 55 or older. Everyone 55+ is invited to attend! Team Members are needed to help with set up, cooking, programs, and clean up.

**Time Commitment:** Bethany's Best meets from 10 am to 1 pm on the second Monday from October through May. Planning for the year occurs in September and Team Members commitment varies depending on interest, assigned tasks, and personal schedules.

**Ministry Purpose:** To provide fellowship, fun, learning, shared meals, and a sense of community for seniors in the Bethany family.

**Spiritual Gifts:** Helps, Hospitality, Service  
**Specific:** Adults 55 years and older

**Contact Person:** Judi Hoak and Joan Simon

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### CHILDREN'S MINISTRY (Connection)

<b>Servant Role:</b>	Team Member
<b>Description:</b>	This ministry plans and hosts fun, worshipful, and fellowship building activities for children up through 5 <sup>th</sup> grade and their families. There are usually 3 – 4 events per year.
<b>Time Commitment:</b>	1 – 2 planning meetings per event plus preparation for the event which varies according to assigned task (e.g., food and activities).
<b>Ministry Purpose:</b>	To develop a connection among Bethany families with young children and strengthen the friendships among Bethany's children.
<b>Spiritual Gifts:</b>	Helps, Craftsmanship, Faith, Hospitality
<b>Strengths:</b>	Creativity and organizational skills
<b>Specific:</b>	Adults
<b>Contact Person:</b>	Tami McClatchey and Jennifer George

### COFFEE FELLOWSHIP (Connection)

<b>Servant Role:</b>	Coffee Fellowship Host
<b>Description:</b>	Coffee hour occurs between the 9 and 11 am services from September into June and switches to lemonade during the summer. This time is important in creating a welcoming atmosphere at Bethany and encouraging Christian fellowship. Hosts brew the coffee, prepare the coffee stations, set out the refreshments, and clean up at the end of the social hour.
<b>Time Commitment:</b>	3 hours per assigned Sunday
<b>Ministry Purpose:</b>	To connect the congregation and visitors in Christian fellowship.
<b>Spiritual Gifts:</b>	Hospitality, Humor, Faith
<b>Specific:</b>	Youth and Adults
<b>Contact Person:</b>	Jill England

### COMFORT CATERING (Care)

<b>Servant Role:</b>	Cook
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<b>Description:</b>	This team provides home-cooked meals to church members during various life events (e.g., new baby, surgery, hospitalization, bereavement).
<b>Time Commitment:</b>	Varies – time to cook and deliver a meal 1-2 times per year or more depending on level of involvement.
<b>Ministry Purpose:</b>	To reach out and help others with a meal of comfort.
<b>Spiritual Gifts: Specific:</b>	Hospitality, Giving, Helps, Service Youth and Adults
<b>Contact Person:</b>	Sandy Kroop

### CRADLE MINISTRY (Care)

<b>Servant Role:</b>	Knitters, Crocheters
<b>Description:</b>	Members of this ministry make blankets for families with new babies to welcome the new babies into the church family.
<b>Time Commitment:</b>	As needed
<b>Ministry Purpose:</b>	To share the love of Christ with families welcoming a new baby.
<b>Spiritual Gifts: Specific:</b>	Giving, Hospitality Youth and Adults
<b>Contact Person:</b>	Bobbie Gemmell

### FRIENDS AT HOME (Care)

<b>Servant Role:</b>	Caregiver (Visit Church Members)
<b>Description:</b>	The Friends at Home ministry matches active church members with church members who are no longer able to attend church regularly. The caregiver visits their friend at home on a schedule that suits both parties; ideally once a month to every 6 weeks. The goal is to develop a Christian friendship that benefits both the caregiver and the friend and assures the friend that they remain an important part of the Bethany family.
<b>Time Commitment:</b>	1 hour per month
<b>Ministry Purpose:</b>	To bring the love and fellowship of the Bethany family to those who are unable to be active participants on a regular basis.

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**Spiritual Gifts:** Mercy, Exhortation, Counseling, Hospitality, Pray/Intercession, Helps  
**Strength:** Caring personality and good listener  
**Specific:** Adults

**Contact Person:** Karinne Crossland

### **GREETERS (Connection)**

**Servant Role:** Greeter

**Description:** Greeters extend a warm and friendly welcome to everyone arriving for worship services. This is a wonderful way to get to know everyone at Bethany and is a great ministry for newer members.

**Time Commitment:** 30 minutes before each assigned worship service.

**Ministry Purpose:** To welcome everyone who arrives at church in spirit of Christian fellowship.

**Spiritual Gifts:** Hospitality  
**Specific:** Adults

**Contact Persons:** 9 am service: Ken Bryden  
11 am service: Oscar & Carol Barnhardt

### **HIGHER EDUCATION (Connection)**

**Servant Role:** Coordinator of College Ministries

**Description:** This ministry is the liaison between Bethany and its college youth. Tasks included but are not limited to writing occasional articles highlighting the accomplishment of college students, working with Youth Group to prepare goody boxes for college freshman, maintaining a database of student addresses (physical and e-mail), and encouraging college students to participate in church activities (e.g., cold weather shelter, Habitat for Humanity, serve as greeters).

**Time Commitment:** Varies according to task

**Ministry Purpose:** To support and keep in touch with Bethany's college students and keep Bethany informed of their accomplishments.

**Spiritual Gifts:** Administration, Helps, Shepherding  
**Specific:** Adults (often the parent of a college student)

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**Contact Person:** TBD (contact church office in the interim – 410-465-2919)

### **NEW MEMBERS TEAM (Connection)**

**Servant Role:** Team Members

**Description:** Members of this team help the pastors during the New Members classes with administrative duties and ensure the new members feel welcome. Team members meet with the new members individually to answer their questions, discuss ministry opportunities, and encourage them in their spiritual journey.

**Time Commitment:** 2 – 3 New Member sessions per year. Each session has 4 Sunday evening meetings, plus the individual meetings.

**Ministry Purpose:** To encourage and journey with new members as they become integrated into the Bethany community and grow in their faith.

**Spiritual Gifts:** Helps, Exhortation, Faith, Shepherding  
**Specific:** Adults

**Contact Person:** Judy Fenner, Rosemary Noble, and Jan Vasilas

### **NURSERY (Connection)**

**Servant Role:** Nursery Helper

**Description:** Nursery Helpers assist the paid nursery attendants in caring for the children in the nursery (under 5) during the 9 am and 11 am Sunday worship services as well as special events and Bible studies during the week.

**Time Commitment:** 60 - 75 minutes per assigned service or event.

**Ministry Purpose:** To provide a safe, nurturing environment for infants and young children while their parents worship.

**Spiritual Gifts:** Helps, Exhortation, Humor  
**Specific:** Youth and Adults

**Contact Person:** Lisa Thompson

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### PARISH NURSING (Care)

<b>Servant Role:</b>	Nurse Helper
<b>Description:</b>	Members of this ministry assist the Bethany community in many ways, including but not limited to: promoting positive health practices (articles, bulletin boards, support groups), participating in community activities (flu clinics, blood drives), providing health screening/monitoring (blood pressure testing), and disseminating information about available community resources available.
<b>Time Commitment:</b>	1 – 2 hours per week depending on scheduled activities.
<b>Ministry Purpose:</b>	To integrate wellness into the Bethany community by promoting health within the context of the United Methodist Church.
<b>Spiritual Gifts:</b>	Service, Counseling, Exhortation
<b>Specific:</b>	Adults with a background or interest in health and wellness
<b>Contact Person:</b>	Charlotte Clive

### PETAL PUSHERS (Care)

<b>Servant Role:</b>	Flower Deliverer
<b>Description:</b>	Members of this ministry deliver the used altar flowers to Bethany's shut-ins, bereaved, and sick or suffering.
<b>Time Commitment:</b>	1 – 2 hours per month if scheduled once a month.
<b>Ministry Purpose:</b>	To bring cheer to people in difficult situations and let them know their church family is thinking of them.
<b>Spiritual Gifts:</b>	Mercy, Hospitality
<b>Strengths:</b>	Cheerful and compassionate personality
<b>Specific:</b>	Adults
<b>Contact Person:</b>	Debbie Barnhardt

### PRAYER MINISTRY (Care)

<b>Servant Role:</b>	Team member
<b>Description:</b>	Members of this ministry provide support to Bethany and its congregation through

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the ministry of intercessory prayer.

- Time Commitment:** Daily prayer for a list of prayer concerns provided weekly.
- Ministry Purpose:** To lift in prayer to the Lord the joys and concerns of the Bethany family for celebration, comfort, peace, and healing.
- Spiritual Gifts:** Pray/Intercession, Faith  
**Strengths:** Adults
- Contact Person:** Nancy Fidler

### RECEPTIONS (Connection)

- Servant Role:** Reception Volunteer
- Description:** These volunteers help with receptions by setting up, serving food and beverages, and cleaning up at the conclusion of the event. Occasionally shopping is required.
- Time Commitment:** Approximately 4 Sundays per year, generally between Sunday morning worship services.
- Ministry Purpose:** To provide a warm and inviting atmosphere for special events.
- Spiritual Gifts:** Helps, Hospitality  
**Specific:** Adults
- Contact Person:** Kathy Baur

### SHAWL MINISTRY (Care)

- Servant Role:** Knitters or Crocheters
- Description:** Members of this ministry create shawls for delivery to homebound members of the Bethany family. Shawls are approximately 20" x 58" and may be fringed. Directions are available in the Welcome Center and Volunteer Office at Bethany.
- Time Commitment:** Varies
- Ministry Purpose:** To show love and concern for homebound members of Bethany by giving them a warm "hug" with a shawl.
- Spiritual Gifts:** Craftsmanship, Mercy, Helps  
**Specific:** Youth and Adults

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**Contact Person:** Barbara Ditto

### **SPIRITDAZE (Connection)**

**Servant Role:** Participants and Small Group Leaders

**Description:** Spiritdaze is a Friday morning ministry for women looking to acknowledge and integrate the presence of God into their daily lives. Each gathering opens with a 30 minute gathering of worship and hospitality followed by an opportunity to participate in a small group study.

**Time Commitment:** 2 hours per meeting (9:30 am – 11:30 am); 2 meetings per month from October through May

**Ministry Purpose:** To provide a forum for women to come together to share their life stories, grow in their faith, and find support and fellowship within the church and surrounding communities.

**Spiritual Gifts:** Teaching, Shepherding, Exhortation, Faith, Knowledge  
**Specific:** Adult women

**Contact Person:** TBD (contact church office in interim – 410-465-2919)

### **TAXI SERVICE (Care)**

**Servant Role:** Drivers

**Description:** This ministry provides transportation for church members as needed.

**Time Commitment:** Varies with requested destination.

**Ministry Purpose:** To provide transportation to church services/functions, doctor appointments, hospitals, etc., for church members unable to transport themselves.

**Spiritual Gifts:** Helps, Mercy  
**Specific:** Adults with valid driver's license and insurance.

**Contact Person:** Rodney Hoover

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## CONNECTION & CARE

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## CONNECTION & CARE

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### UNITED METHODIST MEN - UMM (Connection)

<b>Servant Role:</b>	Participant, Helper
<b>Description:</b>	UMM has a variety of social activities and ministries throughout the year. All men are encouraged to participate. There are many opportunities to serve and help with events such as the men's golf outing, Thanksgiving and Christmas baskets, small group, etc.
<b>Time Commitment:</b>	1 – 2 hours per month
<b>Ministry Purpose:</b>	To foster an environment where men can have and share fellowship and help each other strive for significant actions and relationships in their lives with family, career, community, church and God.
<b>Spiritual Gifts: Specific:</b>	Leadership, Administration, Faith, Helps, Exhortation Adult males
<b>Contact Person:</b>	Gary Perry

### UNITED METHODIST YOUTH FELLOWSHIP - UMYF (Connection)

<b>Servant Role:</b>	UMYF needs volunteers in numerous capacities: youth group leader, event coordinator, driver, Bible study leader, small group leader, special event chaperone, guest speaker
<b>Description:</b>	UMYF is a place where students come and find their place in the body of Christ. There are many kinds of students and activities so there are many positions that need to be filled to help facilitate this discovery and bring the students into a deeper relationship with Christ. Volunteers aim to be a reflection of Christ as leaders. There is a place for every interest and talent!
<b>Time Commitment:</b>	Varies with position and task. For example, small group leaders/youth group leaders could average 3 hours per week while other tasks are more finite (driver).
<b>Ministry Purpose:</b>	To be a supplement to the primary ministry of the family and impact students with the gospel so they will be inspired to seek a personal relationship with God; to teach students the love of God and the saving grace of Jesus; and to produce Christian disciples.
<b>Spiritual Gifts: Specific:</b>	There is a place for every gift in this ministry! Adults with a passion and love for youth and God's love
<b>Contact Person:</b>	Carrie Larsen

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## CONNECTION & CARE

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## CONNECTION & CARE

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### **WELCOME CENTER (Connection)**

<b>Servant Role:</b>	Attendant
<b>Description:</b>	The Welcome Center is Bethany's primary point of welcoming and hospitality. Attendants share information, project a warm and inviting presence, and help new people and visitors connect with Bethany members.
<b>Time Commitment:</b>	1 hour per assigned Sunday service (30 minutes before and after the service); 1 Sunday per month.
<b>Ministry Purpose:</b>	To help Bethany live out its mission of living the Christian life together by being welcoming and providing a warm and caring environment.
<b>Spiritual Gifts:</b>	Hospitality, Helps
<b>Strengths:</b>	Great people skills
<b>Specific:</b>	Adults
<b>Contact Person:</b>	Karen Ingalls

### **YOUNG ADULT MINISTRIES (Connection)**

<b>Servant Role:</b>	Adventurer, Risk-Taker, Learner, Fun-Lover
<b>Description:</b>	Young Adult Ministries brings together adults who desire to engage in service to the world, fellowship, and study of life and the Scriptures. A desire to have fun and to explore life with others is essential. Whether just out of high school or a few (or several) years older, this group needs people to help plan and coordinate events.
<b>Time Commitment:</b>	Varies according to activities. Monthly fellowship outing, weekly Bible study, and one week per year mission trip / retreat.
<b>Ministry Purpose:</b>	To connect young people in Christian fellowship, to explore the role of faith in life outside of church, and to be a beacon of Christ in the world.
<b>Spiritual Gifts:</b>	Spontaneity, Faith, Planning, Laughter, Hospitality
<b>Specific:</b>	Adults 18 – 40
<b>Contact Person:</b>	Pastor Martin P. Brooks

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## EDUCATION & FORMATION

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*The Education & Formation Team is chartered with providing the richly textured environment necessary for development of Christian disciples. Education & Formation touches the entire Bethany family from infants through adults. While the Sunday School and education elements are the most obvious parts of this Team's mission, there are many other ways this team reaches out to the Bethany family and community. These activities include but are not limited to: running Vacation Bible School; operating the Learning Resource Center; facilitating the intensive Disciple Bible classes; and encouraging the strengthening of faith in young people through the God and Country program.*

### CHILDREN'S CHURCH

<b>Servant Role:</b>	Children's Church Leader and Helpers
<b>Description:</b>	During the school year, Children's Church is held for children in Kindergarten through 5 <sup>th</sup> grade during the 11 am Sunday worship service. The theme for the 2009/2010 school year is "Bright Lights Big City Studio" (BLBC Studio).
<b>Time Commitment:</b>	60 minutes per Sunday
<b>Ministry Purpose:</b>	To provide an age-appropriate Christian education experience for school-age children during Sunday morning worship.
<b>Spiritual Gifts: Specific:</b>	Teaching, Service Adults and Youth
<b>Contact Person:</b>	Lisa Thompson

### CHURCH SCHOOL - ADULTS

<b>Servant Role:</b>	Attendee
<b>Description:</b>	Adult Sunday School is an opportunity for adults to have Christian education time in addition to worship time on Sunday mornings and to grow in their faith and fellowship.
<b>Time Commitment:</b>	1 hour per week from September into June (9:30 am – 10:30 am)
<b>Ministry Purpose:</b>	To bring together adults in the Bethany community for Bible study so they can grow in their faith and deepen the bonds of Christian fellowship.

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## EDUCATION & FORMATION

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**Spiritual Gifts:** Knowledge, Wisdom, Teaching  
**Specific:** Adults

**Contact Person:** Brenda Carter

### CHURCH SCHOOL – CHILDREN AND YOUTH

**Servant Role:** Teacher

**Description:** Bethany's Church School meets from September into June on Sunday mornings (9:30 am – 10:30 am). There are classes for children and youth from preschool (age 3) through 12<sup>th</sup> grade.

**Time Commitment:** 1 hour each Sunday and preparation time during the week (as needed).

**Ministry Purpose:** To provide a God-centered environment that creates disciples with motivated, creative, and dedicated teachers and state-of-the-art, interactive, and engaging curriculum

**Spiritual Gifts:** Teaching, Humor  
**Specific:** Adults

**Contact Person:** Children (through Grade 5): Lisa Thompson  
Youth (Grades 6 – 12): Carrie Larsen

### CONFIRMATION

**Servant Role:** Teacher, Mentor, Assistant

**Description:** Confirmation class runs from September through May and culminates with a Confirmation Service in late May/early June. Students meet three Sunday mornings a month for classes led by teachers and pastors. Assistants provide help to pastors and teachers as they direct students in activities. On the fourth Sunday, mentors lead students in small group Bible study.

**Time Commitment:** Teachers – approximately 50 hours  
Mentors – approximately 10 hours  
Assistants – as needed

**Ministry Purpose:** To grow disciples and give students the basic tenets of the United Methodist faith and help them decide if they want to join Bethany and make a commitment to follow Jesus Christ.

**Spiritual Gifts:** Teaching, Humor, Shepherding, Helps

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## EDUCATION & FORMATION

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**Specific:** Adults

**Contact Person:** Carrie Larsen

### **DISCIPLE BIBLE STUDY**

**Servant Role:** Student

**Description:** The Disciple Bible Study Program is a serious course of study designed to develop biblically nourished members who are committed to living as Christ's disciples. The most comprehensive of these classes runs for 34 weeks while other versions from 8 to 17 weeks.

**Time Commitment:** Weekly meeting (2 hours) and outside preparation/reading.

**Ministry Purpose:** To develop disciples with a deep and personal understanding of God's word who understand what it means to be a disciple.

**Spiritual Gifts:** Knowledge, Faith, Wisdom, Teaching  
**Specific:** Adults

**Contact Person:** Lou Weckesser

### **GIFT (Small Groups)**

**Servant Role:** Participant

**Description:** GIFT (Growing in Faith Together) small groups of 3 – 12 people meet weekly. Small groups build a caring network and nurture the growth and development of personal discipleship. Each group chooses their study material and participants commit to the study for a specific period.

**Time Commitment:** Approximately 2 hours per week with some outside reading.

**Ministry Purpose:** To form close relationships and grow in faith together.

**Spiritual Gifts:** Faith, Knowledge, Shepherding  
**Specific:** Adults

**Contact Persons:** Pastor Martin Brooks and Judy Fenner

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### GOD AND COUNTRY

<b>Servant Role:</b>	Student and Mentor
<b>Description:</b>	The God and Country Program provides an opportunity for those involved in scouting to earn religious awards. The four levels of the program are: God and Me (grades 1–3); God and Church (grades 4-5); God and Church (grades 6-8); and God and Life (grades 9-12).
<b>Time Commitment:</b>	2 hours per month plus homework
<b>Ministry Purpose:</b>	To help young people strengthen and understand all aspects of their faith.
<b>Spiritual Gifts:</b>	Knowledge, Faith, Wisdom
<b>Specific:</b>	Students and Adult mentors
<b>Contact Person:</b>	Craig Clive

### LEARNING RESOURCE CENTER

<b>Servant Role:</b>	User
<b>Description:</b>	The Bethany Learning Resource Center is a religious library and resource center located on the second floor of the main church (Room 202). The books and multimedia resources promote Christian values, growth, and education. The Learning Resource Center is open when the church is open and operates on the honor system.
<b>Time Commitment:</b>	None
<b>Ministry Purpose:</b>	To provide resources for the pastors, church staff, Church School teachers, and members of the congregation.
<b>Spiritual Gifts:</b>	Knowledge, Faith, Teaching, Wisdom, Help
<b>Specific:</b>	All ages
<b>Contact Person:</b>	Mark and Shirley Shull

### SCOUTING PROGRAM

<b>Servant Role:</b>	Member
<b>Description:</b>	Bethany is the chartered organization for Boy Scout Troop 944 and Cub Pack 944.

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The Troop and Pack have been an active part of Bethany for more than 40 years. Bethany provides the meeting place for the boys and supports their activities. The Scouts, in turn, provide service to the church as well as the community.

- Time Commitment:** Weekly meetings, projects
- Ministry Purpose:** To support Scouting and the development of responsibility and community service in young men.
- Spiritual Gifts:** Knowledge, Faith, Teaching, Wisdom, Help  
**Specific:** Boys and Adults
- Contact Person:** Tim Hill (Cub Master)

### SEASONAL STUDIES

- Servant Role:** Study Facilitator
- Description:** Seasonal studies of 6-8 weeks give Christians a chance to grow in their faith through study and discussion of the God's word with others. These studies also provide a fellowship and ongoing relationships between the participants. The study facilitator provides a welcoming environment where participants feel comfortable expressing their thoughts on the study topic and ensures that all material is covered. A facilitator is not expected to be a content expert or a teacher.
- Time Commitment:** Initial training of 2 hours.  
During the study, weekly preparation (1 hour) and the meeting (1.25 hours).
- Ministry Purpose:** To develop disciples and fellowship and to grow in faith
- Spiritual Gifts:** Hospitality, Shepherding, Faith, Knowledge, Leadership, Wisdom  
**Specific:** Adults
- Contact Person:** Jonathan Bradley, Greg Carey, and Suzette Santori

### VACATION BIBLE SCHOOL (VBS)

- Servant Role:** Volunteer
- Description:** Bethany runs a vibrant and vital VBS Program every summer for approximately 220 children (preschool through 5<sup>th</sup> grade) from Bethany and the surrounding community. VBS usually takes place the last week of June. This Program

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depends on volunteers – in excess of 150. VBS volunteers (6<sup>th</sup> grade through Adults) commit time to help in various roles: behind the scenes (decorating, set up/tear down, preparing crafts, registration, etc.); technology support (photography, creating photo slide shows, running soundboards and DVD players); teachers and assistants in areas such as music, crafts, storytelling, mission, snack, and games; youth and adult crew leaders who accompany children from station to station throughout VBS week.

- Time Commitment:** During VBS week – 15 hours.  
Leaders and behind-the-scenes volunteers may work additional hours prior to and after VBS week.
- Ministry Purpose:** To reach out to the children of Bethany and the local community so they may experience the wealth of God's love, sometimes for the first time.
- Spiritual Gifts:** Teaching, Craftsmanship, Administration, Spirit – Music, Hospitality  
**Strengths:** Working with and nurturing children  
**Specific:** Grades 6 through Adult – no special skills required. There are jobs for every talent and interest!
- Contact Person:** Lisa Thompson

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## SERVICE & MISSION

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*The Service & Mission Team receives 6% of Bethany's non-debt budget to support Bethany's ongoing mission activities and missionaries and to begin new mission efforts. Funding is also received throughout the year from special offerings for targeted mission projects.*

### AFRICA UNIVERSITY

<b>Servant Role:</b>	Supporter
<b>Description:</b>	The United Methodist Church founded the only private university in Zimbabwe offering post-secondary education in schools of agriculture and natural resources, management and administration, education, humanities and social sciences, and theology. Enrollment is currently approximately 1,200 students from throughout Africa.
<b>Time Commitment:</b>	None
<b>Ministry Purpose:</b>	To support the university and the spreading of God's word throughout Africa.
<b>Spiritual Gifts:</b>	Giving, Missionary, Faith
<b>Specific:</b>	All ages
<b>Contact Person:</b>	Charlie Woodcock

### BOARD OF CHILD CARE

<b>Servant Role:</b>	Supporter
<b>Description:</b>	The Board of Child Care's mission as an outreach ministry of The United Methodist Church is to serve children and families who require physical, emotional, behavioral, and social support. Through residential and community-based services, the agency will endeavor to provide a safe, healthy, and caring environment that seeks to preserve children and families by fostering self-esteem, respect for community, sense of purpose, and life skills needed to achieve their highest potential.
<b>Time Commitment:</b>	None
<b>Ministry Purpose:</b>	To be a community of hope: providing an opportunity to heal, and a safe and caring environment for children, youth, and families.
<b>Spiritual Gifts:</b>	Giving, Missionary, Faith
<b>Specific:</b>	All ages. Red coin Christmas stockings are filled by Bethany's children.

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**Contact Person:** Noreen Linder

### **CHRISTIAN SERVICES OF HOWARD COUNTY**

**Servant Role:** Worker in Thrift Store, Supporter

**Description:** Christian Services provides clothes and household goods to the needy in Howard County at nominal prices. It also offers financial assistance for food, utilities, medical supplies, emergency rent, counseling, and aid to the disabled. Volunteers help sort clothes, tag and price clothes, operate the cash register, and/or pick up and deliver furniture to the store or to a needy family (second Sunday of the month).

**Time Commitment:** During the months assigned to Bethany, hours are 10 am to 1 pm on Tuesdays, Thursdays, and the 2<sup>nd</sup> and 4<sup>th</sup> Saturdays.

**Ministry Purpose:** To serve needy persons directly.

**Spiritual Gifts:** Helps, Hospitality, Mercy, Service  
**Specific:** Youth and Adults.

Additionally anyone can donate clothing and household goods directly to Christian services (3267 Pine Orchard Lane, Ellicott City).

**Contact Person:** Carol Barnes

### **COLD WEATHER SHELTER**

**Servant Role:** Attending to the needs of the homeless in Howard County

**Description:** Bethany is one of many congregations in Howard County that works with Grassroots to provide overflow shelter for the county's homeless during the coldest months of the year. Bethany typically hosts the Cold Weather Shelter for a week every year (e.g., January 31 – February 6, 2011). The clients arrive each day at 5:30 pm and leave the following morning by 7:00 am. Bethany provides dinner, breakfast, and a bag lunch as well as laundry and transportation services.

**Time Commitment:** Depends on task – typically 1 – 9 hours per year as follows:

- Drivers – 1 hour to pick up or drop off at Columbia Mall
- Laundry – 2 hours
- Preparing evening meal or lunches – 3 hours
- Evening Shift – 5 hours of companionship
- Overnight Shift – 9 hours as a resource person

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**Ministry Purpose:** To provide shelter, warmth, and love for community members facing difficult times and wrap them in a cloak of Christian love.

**Spiritual Gifts:** Mercy, Service, Hospitality, Humor, Counseling, Exhortation  
**Specific:** Having a heart that wants to connect with another person facing hard times.

**Contact Person:** Shane Snyder

### FOOD PANTRY

**Servant Role:** Supporter

**Description:** Bethany members provide non-perishable food and paper products for the Food Pantry that is then used to support the adopted families (Adopt A Family Program).

**Time Commitment:** As needed, to bring products to church.

**Ministry Purpose:** To instill generosity, sharing and appreciativeness in church members and to support the Adopt A Family Program.

**Spiritual Gifts:** Giving, Mercy, Helps  
**Specific:** All ages with a desire to share abundance with others

**Contact Person:** Joanne Hoover and Kitty Femia

### HABITAT FOR HUMANITY

**Servant Role:** Builder of affordable, decent housing

**Description:** Habitat for Humanity is a nonprofit Christian housing ministry that works to eliminate poverty housing and make adequate housing a matter of conscience and action. Habitat works with volunteers and in partnership with those in need to renovate houses and then sells the houses to those in need who put sweat equity into the restoration through low cost mortgages. Bethany works with Glen Mar United Methodist Church on Habitat houses.

**Time Commitment:** Up to one Saturday per month (3<sup>rd</sup> Saturday unless changed). Volunteers leave Bethany at 8:30 am and return at 4:30 pm.

**Ministry Purpose:** To help those in need with a desire to improve their lives to obtain decent, affordable housing.

**Spiritual Gifts:** Service, Mercy, Compassion, Fellowship, Giving, and Helps  
**Specific:** Anyone can volunteer – no special skills are required.

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**Contact Person:** Charlie Woodcock

### **HEIFER PROJECT INTERNATIONAL**

**Servant Role:** Supporter

**Description:** Heifer International is a nonprofit, humanitarian organization dedicated to ending world hunger. Heifer provides livestock, trees, training and other resources to help poor families around the globe become more self reliant. The donated livestock provide milk, eggs, and plowing power among other things which can mean improved nutrition, education, health care and other benefits for the recipients. What makes Heifer unique is the practice of "passing on the gift". Families receiving livestock agree to pass on the first offspring (or an appropriate equivalent in resources or training) to another family in need, this perpetuating the chain of giving that continues to touch thousands of lives.

**Time Commitment:** None

**Ministry Purpose:** To support those in need and help teach them to help themselves.

**Spiritual Gifts:** Giving, Missionary, Faith  
**Specific:** All ages.

**Contact Person:** Joanne Hoover

### **HELPING HANDS**

**Servant Role:** Caregivers of an adopted family

**Description:** "Adopt" a family for a year by keeping in touch with them once a month by phone and delivering food and household products from Bethany's Pantry.

**Time Commitment:** Approximately 1 hour per month (monthly visit).

**Ministry Purpose:** To help those in need.

**Spiritual Gifts:** Mercy, Helps  
**Strengths:** Have the ability to keep an open mind when working with the families. Families may be bi-racial, culturally diverse, and/or dysfunctional.

**Specific:** Adults, Families

**Contact Person:** TBD (contact church office in interim, 410-465-2919)

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### MEDICAL MISSIONS

<b>Servant Role:</b>	Mission participant
<b>Description:</b>	Volunteer for mission projects with Bethany or Christian mission groups.
<b>Time Commitment:</b>	Flexible. May be a regular weekly/monthly commitment or once per year (usually 1 -2 week trips).
<b>Ministry Purpose:</b>	To teach health and hygiene, to educate about common health concerns and diseases, to assess and help the underserved, and to disseminate medicines, toiletries, and various health items.
<b>Spiritual Gifts: Specific:</b>	Service, Helps, Missionary, Mercy, Teaching Adults (no specific medical background required)
<b>Contact Person:</b>	Charlotte Clive

### MISSIONARY SUPPORT

<b>Servant Role:</b>	Missionary Liaison
<b>Description:</b>	Bethany provides financial and information support to several missionaries in their international endeavors. The missionaries send Bethany news of their work. The liaisons share this information with the congregation and correspond with them regarding their work and provide a link to home.
<b>Time Commitment:</b>	As needed
<b>Ministry Purpose:</b>	To support the international missions of the Methodist Church and communicate about the important work being done in the field.
<b>Spiritual Gifts: Specific:</b>	Missionary, Teaching, Service Youth and Adults
<b>Contact Person:</b>	Charlie Woodcock

### PEOPLE ACTING TOGETHER IN HOWARD (PATH)

<b>Servant Role:</b>	Supporter
<b>Description:</b>	PATH is an organization of churches, synagogues, mosques, and schools in

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Howard County that seeks to address injustices in Howard County by changing social systems. Its strength is based on relationships developed through one-on-one meetings. Supporters develop relationships to strengthen PATH, attend actions and training, and hold meetings in the church and county. PATH has worked in the areas of affordable housing, transportation, and youth.

**Time Commitment:** Varies depending on the type of support being given (30 minutes to 2 hours) per event. Training is sessions of 2 hours, 4 hours, 2 days and 7 days are available.

**Ministry Purpose:** To come alongside people who have been left out of society and address their needs on a community/county level rather than just an individual level.

**Spiritual Gifts:** Administration, Discernment, Faith, Helps, Knowledge, Leadership, Service, Teaching

**Specific:** Support God's will for people to live in harmony

**Contact Person:** Wendel Thompson

## PRISON MINISTRY

**Servant Role:** Supporter, Prison Visitor

**Description:** This ministry that works with the Maryland Correctional Institute for Women in Jessup has three focuses: prison visitation, inmate Christmas packages, and support of a summer camp program for children of prisoners. Visits occur the 1<sup>st</sup> and 4<sup>th</sup> Monday nights of each month for Bingo. The ministry assembles approximately 1,000 Christmas packages for inmates. The summer camp program sends children of prisoners to summer camp and covers the cost of camp and transportation to and from camp.

**Time Commitment:** Varies depending on tasks involved.

**Ministry Purpose:** To extend God's love and grace to the less fortunate.

**Spiritual Gifts:** Mercy, Hospitality, Discernment, Faith

**Strengths:** Desire to be a positive force in a prisoner's life and a belief in rehabilitation.

**Specific:** Adults. There are ways to serve without having to go into the Prison.

**Contact Person:** Joyce McNeil

## REFUGEE RESETTLEMENT

**Servant Role:** Mentor

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- Description:** When Bethany decides to sponsor a refugee, people are needed to act as guides, friends, and advocates until the refugee is settled and self-sufficient in the area.
- Time Commitment:** Varies depending on the type of service and personal involvement desired by the parties. It can be limited to resettlement assistance in the first few weeks or a longer term involvement resulting from developing friendship and ongoing needs.
- Ministry Purpose:** To welcome refugees as they enter our area and provide basic needs (food, housing, clothing, employment assistance, educational opportunities) as well as friendship and encouragement.
- Spiritual Gifts:** Helps, Hospitality, Mercy, Missionary, Service  
**Specific:** Adults willing to extend friendship and assistance as cultural adjustments are made.
- Contact Person:** Linda Roberts and Joan Simon

### ROUTE 1 SHELTER

- Servant Role:** Participant and Supporter
- Description:** This ministry works with Grassroots to provide monthly meals (fourth Monday) to support the homeless in Howard County. Tasks include preparing and serving the evening meal for the shelter.
- Time Commitment:** Food Preparers: Time required to prepare the recipe.  
Servers: 3 hours on the day the meal is served..
- Ministry Purpose:** To provide food and Christian fellowship for people in need.
- Spiritual Gifts:** Hospitality, Giving, Mercy, Helps, Service  
**Specific:** Adults
- Contact Person:** Linda Roberts and Jan Vasilas

### UNITED METHODIST SPECIAL OFFERINGS

- Servant Role:** Supporter
- Description:** Bethany collects special offerings at various times throughout the year to support the work of the United Methodist Church. These special offerings usually include but are not limited to Human Relations Day, One Great Hour of Sharing, National

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American Ministries Sunday, Peace with Justice Sunday, World Communion Sunday, and United Methodist Student Day.

**Time Commitment:** None

**Ministry Purpose:** To support the work of the United Methodist Church in providing assistance to those in need in the United States and throughout the world.

**Spiritual Gifts:** Giving, Missionary, Faith  
**Specific:** All ages

**Contact Person:** Charlie Woodcock

### UNITED METHODIST COMMITTEE ON RELIEF (UMCOR)

**Servant Role:** Supporter

**Description:** UMCOR is the non-profit global humanitarian aid organization within the United Methodist Church. UMCOR works in more than 80 countries throughout the world including the United States. Its mission is to alleviate, with open hearts and minds, human suffering of all types whether caused by war or natural disaster. UMCOR responds when natural or civil disasters overwhelm a community's ability to recover on its own.

**Time Commitment:** None

**Ministry Purpose:** To surround people facing natural or civil disasters with God's love and support their recovery.

**Spiritual Gifts:** Giving, Missionary, Faith  
**Specific:** All ages

**Contact Person:** Charlie Woodcock

### UNITED METHODIST WOMEN (UMW)

**Servant Role:** Servant Leader

**Description:** Bethany's UMW, the oldest continuous mission group in the church, is a well organized group of women that meets regularly for Bible study and mission projects. UMW provides financial support for undesignated mission giving at the conference, state, national and global levels. The UMW also provides financial support and collects specified food and material for many mission groups and

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programs including but not limited to Suzanna Wesley Home, scholarships, FISH, Angel Tree, Prison Ministry, Sisters in Action, Christian Services of Howard County, and Bethany Youth trips. UMW operating expenses are met by personal pledges and fund raising and are not part of the Bethany operating budget.

**Time Commitment:** Monthly meetings from September through June as well as special mission projects and events.

**Ministry Purpose:** To know God and to experience freedom as a whole person through Jesus Christ; to develop a creative, supportive fellowship; and to expand the concept of mission through participation in the global ministries of the United Methodist Church.

**Spiritual Gifts:** Faith, Knowledge, Giving, Helps, Mercy, Hospitality  
**Specific:** Adult women from the church and the community

**Contact Person:** Jackie Reed and Joyce McNeil

### VOLUNTEERS IN MISSION (VIM)

**Servant Role:** Missionary

**Description:** The VIM Program is for adults interested in participating in a mission trip that often involves construction and clean up. Trips are usually 1 – 2 weeks and volunteers pay their way with some assistance from Bethany. Previously trips involved travel to Puerto Rico, Alaska, Bosnia, and New Mexico.

**Time Commitment:** Duration of mission trip

**Ministry Purpose:** To experience the stewardship of life, love and resources.

**Spiritual Gifts:** Evangelism, Missionary, Giving, Service, Helps, Faith

**Contact Person:** Charlie Woodcock

### YOUTH MISSIONS

**Servant Role:** Adult Leader

**Description:** Youth missions are a wonderful way for youth to get the opportunity to be Jesus in the world. Adult leaders support these trips by assisting with fundraising and/or accompanying the youth on the trips. When on a mission trip, adult leaders participate fully with the students. Adult leaders do not pay to go on a mission trip.

**Time Commitment:** 1 week during the summer as well as preparation meetings.

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**Ministry Purpose:** To support Bethany's youth and to bring Jesus to people and students and adult leaders closer to Christ.

**Spiritual Gifts:** Evangelism, Missionary, Faith, Giving, Helps, Leadership, Service  
**Specific:** Adults

**Contact Person:** Carrie Larsen

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## SERVICE & MISSION

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## SHARING & WITNESS

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*The Sharing and Witness team is responsible for encouraging Bethany and its members to share their Christian faith with others both inside the church family and out in the community. The Sharing Team focuses on communication efforts while the Witness Team seeks to demonstrate how God works in our lives.*

### **BETHANY BEACON (Sharing)**

<b>Servant Role:</b>	Newsletter Editor
<b>Description:</b>	The editor of the Bethany Beacon coordinates the publication schedule, solicits content from the Ministry and Resource Teams, edits and puts together the content of the newsletter. The editor works with internal reviewers to ensure the newsletter is an accurate representation of Bethany prior to publication.
<b>Time Commitment:</b>	Less than 10 hours per month
<b>Ministry Purpose:</b>	The Bethany Beacon is a key communication vehicle for keeping members, attendees, and visitors informed about all areas of Bethany life. The Beacon is a tangible, outbound source of timely, detailed information for the internal and external community.
<b>Spiritual Gifts: Specific:</b>	Administration, Craftsmanship, Service, Helps Contributors welcome
<b>Contact Person:</b>	Sori Meredith

### **BREAD MINISTRY (Witness)**

<b>Servant Role:</b>	Baker or Driver
<b>Description:</b>	Members of this ministry bake and deliver bread to visitors who attend Bethany's worship services as a way welcoming them warmly to the Bethany community.
<b>Time Commitment:</b>	1 – 2 hours per quarter
<b>Ministry Purpose:</b>	To be a welcoming, caring congregation and let visitors know we are glad they joined us and hope they will come again.
<b>Spiritual Gifts: Specific:</b>	Service, Helps, Hospitality Youth and Adults; Drivers make deliveries on Monday or Tuesday

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## SHARING & WITNESS

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**Contact Person:** Brenda Carter

### **CYBERBEACON (Sharing)**

**Servant Role:** Contributor, Recipient

**Description:** The Cyberbeacon is Bethany's e-mail newsletter that ensures Bethany members stay up to date on the latest Bethany news. Distribution is weekly to approximately 450 families with supplemental bulletins issued as necessary.

**Time Commitment:** As needed

**Ministry Purpose:** To ensure a sense of community through timely communication of church news and needs.

**Spiritual Gifts:** Administration, Craftsmanship, Service, Helps  
**Specific:** Contributors welcome; contact Holly to be added to the distribution

**Contact Person:** Holly Lauderdale

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## RESOURCE TEAMS

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***Members of Resource Teams are appointed by the Lay Leadership Committee in accordance with church discipline and procedures.***

### **TRUSTEES**

**Chair, Dennis Fehrmann**

The Trustees Team oversees buildings, grounds and related items, divides responsibilities, and makes decisions about what projects need to be done. The Trustees budget covers custodial supplies and services such as snow removal, grass cutting, kitchen supplies, utilities and the salary of the Facilities Manager. A capital budget is utilized for major improvements to the physical plant.

**Servant Role:** Kitchen Coordinator

**Description:** This person coordinates kitchen maintenance and volunteers to include keeping the food pantry clean, stocked and organized; coordinating a cleanliness schedule for the kitchen, refrigerator, and freezer; ordering/stocking kitchen supplies; and working with the ServSafe Coordinator to maintain our license on an on-going basis.

**Time Commitment:** This is an annual position and that requires the holder to be available on call or in person for food-related events.

**Spiritual Gifts:** Administration, Hospitality, Helps

### **STAFF PARISH RELATIONS COMMITTEE**

**Chair, TBD**

The Staff Parish Relations Committee (SPRC) serves as the human resources department for the church. It identifies staffing needs, approves new hires, evaluates staff performance, and determines compensation levels. The SPRC also advises and counsels the pastors on issues and concerns of the parish, working with and supporting the pastors in meeting the needs of the congregation. SPRC also provides oversight and administers, through a special subcommittee, Bethany's Safe Sanctuaries policy. Almost all the SPRC budget goes toward the salaries and benefits of the church staff.

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## RESOURCE TEAMS

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### **FINANCE COMMITTEE** **Chair, Kathy Lawler**

The Finance Committee is a standing committee at Bethany. It advises the Focus Team on financial matters. Finance has ongoing responsibility for developing and managing the budget, auditing the financial records, and developing stewardship plans to support the church budget. Finance is also responsible for developing the financial reports required by the Annual Conference. The Financial Secretary (records member gifts), the Treasurer (manages financial obligations of the church), and the Administrative Assistant – Finance (point of contact for day-to-day financial matters) are members of the Finance Committee.

### **FOCUS TEAM** **Chair, Al Ingalls**

The Focus Team, Bethany's church council, is charged to envision, plan, implement, and evaluate Bethany's missions and ministries. The Focus Team is comprised of church leaders and chairs of ministry and resource teams. It meets for worship, discussion and discernment of God's will and to illumine the path of Bethany's mission to grow disciples who experience God and live a Christian life together.

### **LAY LEADERSHIP COMMITTEE** **Chair, Martin Brooks**

The Lay Leadership Committee works to identify candidates who meet the needs of the various committees and functions at church. Some of these groups are required and specified in the church Discipline and others are unique to Bethany and less prescribed. As the groups identify their needs or as the Discipline specifies, these needs are considered by the Lay Leadership Committee and candidates are identified. Members of the committee follow up with the candidates regarding these opportunities to serve.

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## RESOURCE TEAMS